

Board of Directors Meeting Agenda

Tuesday, July 16, 2024

7:00 pm – 8:30 pm Pacific Time

Chair:	Deby Covey	
Access:	Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel	
	Present (Quorum=X)	Absent
	<p>President: Deby Covey VP of Career Development: Vick Madenian VP of Finance: Meeta Autrey VP of Membership: Danielle Benson VP of Marketing & Communications: Rose Otowo VP of Operation/President-Elect: David Doan VP of Programs: Phoebe Johnson VP of PMO and Administration: Sean Kennedy VP of Technology: James Jackson</p> <p>Trustee: Barbara Cooke</p>	<p>Past President: Svetlana Averbukh Trustee: AJ Jafari Trustee: Ida Harding</p>
	Response with Regrets: Trustee: Kay Rathfelder	
	Guest: Trevas Williams (Book Club Director - Gov't Advocacy Committee discussion)	

Decisions made:

BOD meeting minutes for June
 Motion carries with vote of 9:0:0

Approval to send DEIAB Member Survey to all Members
 Motion carries with vote of 7:0:1

Approval of formation of GAC within Operations group – includes update to PnR
 Motion carries with vote of 8:0:1

Volunteer Spotlight

- New Form for volunteer spotlight from marketing
 - Email is asked for so for sending awardee a notice so they are aware they will be highlighted ahead of time
- Cadence will be every 2 weeks
- Give examples of input to volunteers to increase form submissions
- Marketing picks the order of posting
 - BOD submissions are filler if no other submission come in

Nominations Committee Update – Barb

- All docs are ready to go
- BOD needs to let NomCom know your intentions to run
- LIM eligibility for those who are planning on running again

Items of Note from Status Reports

- Technology
 - Review of AI tool for note taking – copilot trial
 - Refresh NomCom
 - Schedule a website design session on Thursday – will be adhoc
 - Discuss Trustee and AVP website account categories for Event filtering
 - 50th Anniversary posts from attendees
- Global Summit & NA LIM Attendance – registration info needed
 - All MUST take CLO:01 training
 - Any potential speakers will be reimbursed fees from PMI.
 - All others need to register
 - Deby will be opening NA LIM with Pierre & Karla
- Zoom credentials - need confirmation of 2 additional accounts
- Mentorship program –mentorship page to be updated with dates
- Jobs Board Revamp – defer until later, keep job board up for now
 - Referral Program
 - LinkedIn Profile sharing
- IPM Day and iiL offering – partnership with iiL gives members discounts
 - Short presentation from iiL about partnership upcoming
- PDD day – potential event space in Burbank
- PMO/Admin - Trello boards and Dashboard
- DEIAB Member Survey: Need Board approval for the survey and for sending it out to PMI-LA active members.
- Governance Affairs Committee (GAC): Need Board approval for its formation. To be led by the Operations Team.

Status of “The Big Item” (Social Impact)

- August 24 – LA Food Bank



- Sept 21 –Heal the Bay – Captain – Steve Marlin
- Sept 22- Good Karma
- Sept 22 – Wells Bring Hope event

Annual Plan Objectives

- Membership is up
- Retention is stable or slightly up
- The anniversary event was successful & still celebrating

Miscellaneous Topics

- **Board Retreat** for *returning* Board Members & Trustees – need availability from BOD

Next Meeting:

Meeting Adjourned 8:32@pm